



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Tuesday, April 16, 2013 at 7:00 p.m.**

Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: **Dianne Reese**

Members: **Robert Bosma, Wally Dudzinske, Rosalie Fromm, Jerry Hallstrom,
Ron Karrels, Ken Draheim, Fran Schmitz, Gene Woelfel**

Cassandra Langenfeld, City Clerk

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- 1. Meeting called to order by presiding officer.**
- 2. Was the meeting properly announced?**
- 3. Roll call.**
- 4. Pledge of Allegiance to the Flag.**
- 5. Approve the agenda.**
- 6. Correction and Approval of the March 20, 2013 and April 5, 2013 Common Council Meeting Minutes.**
- 7. City Clerk, Cassandra Langenfeld to administer Oath of Office to Newly Elected Officials: Gene Woelfel, Alderperson, Aldermanic District 1; Kenneth Draheim, Alderperson, Aldermanic District 2; Jerry Hallstrom, Alderperson, Aldermanic District 3; Robert Bosma, Alderperson, Aldermanic District 4.**
- 8. Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
 - A. Pam Kolasinski, Wisconsin Economic Development Corporation (WEDC), explanation of Forming East Central Wisconsin Community Development Block Grant (CDBG) Regional Revolving Loan Fund as presented in Resolution No. 1271**
- 9. Report of Officers and Departments:**
 - A. Municipal Court \$3,297.32; Police Department Petty Cash \$1,443.61 and Monthly Report.
 - B. Building Inspector: Est. Cost of Building Projects for Permits Issued in March Totaled \$6,200.00.
 - C. Library Receipt Report for March: \$1,014.84.
- 10. Committee Reports and Unfinished Business**
 - A. Finance Committee:
 1. Treasurer's Report as of March 31, 2013.

	Checking Account	Savings	Totals
General Acct.	\$1,688,819.68	-----	\$1,688,819.68
WDF Savings	-----	\$231,686.16	\$231,686.16
General TIF Acct.	-----	\$187,928.95	\$187,928.95
Sanitary Sewer Acct.	\$278,975.55	\$131,178.99	\$410,154.54
Electric & Water Acct.	\$734,485.38	\$1,748,276.70	\$2,482,762.08

2. Audit of the Bills.

B. Meeting Minutes:

Airport Commission, March 22; Utilities and Sanitary Sewer Commission, March 26; Plan Commission, March 28; Police & Fire Commission, April 1; Board of Public Works, April 3; Tree Committee, April 3; Park & Recreation Commission, April 3; Airport Commission, April 5; Board of Canvassers, April 5; Police & Fire Commission, April 10; Finance Committee, April 10; Plan Commission, April 11; Park & Recreation Commission, April 11.

11. New Business

A. Election of President of the Common Council.

B. Council action on Mayor Reese's Appointments.

C. Council Action to approve Resolutions Numbered 1269 through 1276:

1. Resolution No. 1269, a resolution authorizing the Borrowing of \$100,000 from the State Trust Fund for a period of ten years at 2.75%.
2. Resolution No. 1270, a resolution recognizing Belva Olsen.
3. Resolution No. 1271, a resolution to authorize the participation of the City of New Holstein in forming an East Central Wisconsin Community Development Block Grant (CDBG) Regional Revolving Loan Fund.
4. Resolution No. 1272, a resolution designating BMO Harris Bank, N.A. as an official bank for depository funds.
5. Resolution No. 1273, a resolution designating Bank Mutual as an official bank for depository funds.
6. Resolution No. 1274, a resolution designating Premier Financial Credit Union as an official bank for depository funds.
7. Resolution No. 1275, a resolution designating Tri-County News as the official paper for publications.
8. Resolution No. 1276, a resolution designating the Local Government Investment Pool as an official depository of funds.

D. Council action on Ordinance 570, second presentation, An Ordinance of the Municipal Code of the City of New Holstein Creating Community Development Authority.

E. Council action, as recommended by the Board of Public Works on the first presentation of Ordinance 571, an Ordinance Amending Section 8.035 of Chapter 8, Public Nuisances.

- F. Council action, as recommended by the Board of Public Works on the first presentation of Ordinance 572, an Ordinance Amending Section 6.07 of Chapter 6, Streets and Sidewalks.
- G. Council action, as recommended by the Park & Recreation Commission on the first presentation of Ordinance 573, and Ordinance Amending and Recreating Section 1.13 of Chapter 1, General Government and Section 6.11, Tree Planting and Maintenance.
- H. Council action, as recommended by the Finance Committee to accept the quote provided by D&M in the amount of \$3,867.42 for the replacement of carpeting in the upper level of City Hall.
- I. Council action on an application for an operator's license, with an expiration date of June 30, 2014, for the following applicants as approved by the Police Department:
 - 1. David Daniel Heimann, Strike Zone.
- J. A motion to adjourn the open session and to reconvene in closed session to deliberate on a lease agreement, per Wisconsin State Statue 19.85(1)(e).
 - Lease agreement between the City of New Holstein and Dawn Thiel d/b/a Cascade Sales, Inc.
- K. A motion to adjourn the closed session and to reconvene in open session.
- L. Council action, on the Lease Agreement between the City of New Holstein and Dawn Thiel, d/b/a Cascade Sales, Inc.
- M. Miscellaneous Business and Correspondence.**
 - 1. Thank you email Mike Mathes, Tri-County News.
 - 2. April 2, 2013 Spring Election Results.
 - 3. NHEDC Meeting Minutes February 27,2013
 - 4. Wasmer Energy Grand Opening Invitation.
 - 5. Arbor Day Proclamation, April 26, 2013.
 - 6. American Legion Poppy Month Proclamation.
 - 7. New Officials Workshop Course and Regional Dinner Meeting Registration

12. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.